

**THE PONTIAC SCHOOL DISTRICT PROMISE  
ZONE AUTHORITY BOARD**

March 16, 2023  
12:30 – 1:30 PM  
1500 University Drive  
Auburn Hills, MI 48326

**BOARD MEETING MINUTES**

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<b>Meeting called by:</b>	<b>Teresa Rodges</b>	<b>Type of meeting:</b>	<b>Regular Meeting</b>
<b>Meeting Chair:</b>	Teresa Rodges		
<b>Note Taker:</b>	H. Bill Maxey/C. Moulder		
<b>Please read:</b>	January Board Minutes, Finance Report Documents, Strategic Planning Report		

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**AGENDA ITEMS**

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<b>Topic</b>	<b>Presenter</b>
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- ✓ Call to Order: 12:30pm Teresa Rodges
- ✓ Roll Call H. Bill Maxey

Board Members Present: Teresa Rodges, Kaino Phillips, Mary Schusterbauer, Christopher Northcross, Tim Meyer, Henry Knight

Board Members Absent: Lon Bone, H. Bill Maxey, Nellie LeGarde, Jose Aliage

Staff Present: Canequia Moulder

- ✓ Approval of the Agenda  
*Motion:* To approve Agenda Moved by Tim Meyer, Seconded by Mary Schusterbauer. Motion Carried.

*Motion:* To approve January 19, 2023, minutes, Moved by Kaino Phillips, supported by; Mary Schusterbauer with correction to amend minutes to add Kaino as the second for the motion.

**Chairperson Executive Report: Teresa Rodges**

**15 mins**

- **Final Strategic Planning Report/Bill**
  - **Mary:** when do we have a discussion regarding what happened in the process; where is the next part.
  - **Tim:** we didn't have continuity and guidance; go back and review the contract and if they owe us then
  - **Moulder** reaches back out and get clarification for our next step and actions; and rational for completing the process of completing his plan
  - **Northcross:** we did not have a conclusion and more work to do
  - **If the engagement is complete, then we move on from this company.**
  - **Henry:** was to figure out how we operate; we need to get together so that we can figure out where we go forward

**Motion: Tim moves that Board Chair/ED enter into the discussion with the Leadership Group for completion of the strategic plan and if not satisfactory then seek the continuous plan up to budgeted amount. Seconded by Mary; Discussion occurred.**

**Roll Call: Yes-Mary Schusterbauer, Tim Meyer, Kaino Phillips, Christopher Northcross, Henry Knight, Teresa Rodges. Motion Carried.**

### **OU/Pontiac Game Day**

**Executive Director Report: CoCo Moulder 10 mins**

- Shana Jackson CNA/PCT Presentation with Q/A via Zoom Moving to May Meeting
- College Graduation Fair
  - February 9, 2023, Pontiac High/ITA location Pontiac High
  - February 23, 2023, Cancelled Due to weather, rescheduled for April

**Treasurer Report/Finance Committee – Chris Northcross 10 mins**

**Motion: Northcross moves to adopt “20230216 Budget Revision rev d.PDF” Promise Zone Authority Budget for Fiscal Year 2022-23. Seconded by Tim Meyer. Discussion occurred.**

**Roll Call: Henry Knight, Kaino Phillips, Christopher Northcross, Mary Schusterbauer, Teresa Rodges, Tim Meyer.**

- Financial Report budget adjustments were made
- Eugene Brazeal; Audit update/overview
  - No liquidity concerns; the report currently has draft on each page for the PPZ Board to review documentation. There is an unqualified opinion for review.
  - Unrestricted dollars for operations to identify what amount of the 15%; it will be up to the board to determine
  - Tim: roll to account for all assets associated with the PPZ accounts
  - Kaino: requesting the information from the finance committee and bookkeeper and be updated regarding the 15% by year that wasn't spent and report to the board in the next meeting in May 2023.

**Personnel Committee: No Report 3 mins**

**Marketing Committee: No Report 3 mins**

✓ New Business 7 mins

- Letter from Makaila Potlow to review for board vote in special meeting.

✓ Public Comments 10 mins

Motion: To adjourn the meeting 1:57pm

- ✓ Confirm Next Board Meeting – May 18, 2023, 1500 University Auburn Hills, MI 48326